



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BENGUET
 Wangal, La Trinidad, Benguet

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Division Memo No. 87 s. 2019

Name of Office:
SGOD-SMME

**To: OIC, Assistant Schools Division Superintendent
 Chiefs of CID and SGOD
 Public Schools District Supervisors/Coordinating Principals
 Elementary and Secondary Schools Heads**

MAR 27 2019

From: MARIE CAROLYN B. VERANO, CESO VI
 Schools Division Superintendent

NESTOR L. BOLAYO
 Public Schools District Supervisor
 OIC-Asst. Schools Division Superintendent

SUBJECT: PLANNING FOR THE ORIENTATION-WORKSHOP ON THE SIP PREPARATION

DATE: MARCH 25, 2019

1. Relative to the orientation-workshop for the preparation of School Improvement Plan (SIP) on April 22-25, 2019, a planning meeting for the identified Trainer/Facilitators and TWG will be held on April 05, 2019, 9:00 am at the Adivay Hall, Division Office.

2. The participants are the following:

SGOD	1. Lucio B. Alawas	Selected	1. Remy Dum-ao
	2. May Claire Jimenez	School	2. Gina Panagan
	3. Kenneth Kelcho	Heads	3. Cristeta Igualdo
	4. Jeanette Kiong		4. Sharon Angupa
	5. Stephen Bulalin		5. Vicenta Danigos
	6. Virginia Basatan		6. Linda Tambic
	7. Corazon Quipot		7. Merlyn Conchita de Guzman
	8. Nerissa Barbosa		8. Bivian Cuh-ing
	9. Elmer R. Sagubo		9. Anabel Baliag
	10. Xylene Kinomis		10. Winnie Freda Domerez
	11. Joven Agtani		
CID-EPS	1. Macarty Malanes	PSDS/CP	All 14 PSDSs and CPs
	2. Warden Baltazar		
	3. Georgina Ducayso		
TOTAL			38

3. Participants shall bring with them laptops and flash drives.
4. Travel expenses of the participants shall be charged to School MOOE subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination and strict compliance with the memorandum is desired.